

# RCC | Family Ministry

# Reentry Plan

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## Summary

1. Kids:
  - a. Safety Protocols
  - b. Room & Floor Plans
  - c. Teaching Format
  - d. Check-in & Pick up
  - e. Plan your visit (RSVP)
2. Students:
  - a. Safety Protocols
  - b. Gatherings: In person & online

## Implementation

Kids | Reopening Oct 11, 2020 for 9am service

**Health & Safety:** We at RCC are working to provide a safe and secure environment for your children during Sunday morning service(s).

### A.) Safety Protocols

- Face Masks
  - **Required:**
    - Volunteers
    - Elementary Kids (K-5th)
  - **Encouraged, but not required**
    - Nursery & Preschool children
- Social Distancing
  - Check-in station: will provide **6 ft spacing** (4 carpet circles) between families waiting to drop off their children.
  - Rooms:
    - Elementary will have **taped spacing and tables with chairs** (acrylic sneeze shields) to provide social distancing for children.



- Bathroom: cleaned between services
  - Toys, books, and other handled materials: Cleaned after each service.
  - Door knobs, surfaces, and windows are to be sprayed and wiped.
  - Supplies for cleaning are to be fully stocked to use for each service.
  - Helpful early childhood links for cleaning/hygiene [early childhood CDC](#)
- **Elementary:** Volunteers (2+)
  - Bins: Have designated bins for each service with materials to use.
    - Materials for single child use only
  - Cleaning & Sanitization:
    - Snacks (if any): Sanitize before eating snack and wash hands afterwards.
      - Decide on what snacks (if any) to be purchased and have stocked in rooms. (*check weekly*)
    - Bathroom: cleaned between services
    - Toys, books, and other handled materials: Cleaned after each service.
    - Door knobs, surfaces, and windows are to be sprayed and wiped.
    - Supplies for cleaning are to be fully stocked to use for each service.
  - Floor Plan/Room Layout:
    - Tables (4+) with social distance seating.
      - Tables will have acrylic sneeze guard table dividers.
    - Other designated physical activity spaces (Standing, stretching, jumping, etc) will be marked on the floor with tape and floor table & seating arrangements will be premade (for social distancing) during the week by the Prep Team.
    - Adaptations will be made based on the activity and worship experience that's pre-planned for that week. (ThinkOrange)
    - Upstairs classrooms are shut down and are used for storage.

## C.) Teaching Format

- **Preschool**
  - Welcome/engage
  - Opening activity
  - Pre teach concept activity
  - Watch Orange video
  - Journal/prayer/memory verse
  - Snack
  - Hands on Activity
  - Review Activity
- **Elementary**
  - Welcome/engage
  - Kids enter grabbing individual welcome bags or finding their seat with their individual morning activity bin/bag with supplies.
  - Pre-lesson activity

- Watch Orange video
- Discussion
- Activity
- Activity
- Prayer/memory verse

## D.) Check-in & Pick up

- Check-in:
  - Use of laptops only (no iPads) by check-In members.
    - Sanitized between services.
  - Welcoming families who have RSVP'd (checklist)
  - Have on hand - Health & Safety Protocol "FAQ sheet" for any questions parents may have.
  - Supplies: Additional face masks, hand sanitizer, and clean/wet wipes.
  - Printing: Upon Check-in, Parent/Guardian takes printed sticker (printer facing family)
    - Make sure printer paper is fully stocked (*check weekly*)
  - Self check-in: QR Code (PCO) *\*Launch at later date*
- Pick-up:
  - Nursery & Preschool
    - After service, the parent/guardian(s) will walk up to the Check-in station and wait in line again. Our Check-in volunteer will retrieve their kid(s) and bring them to their parent/guardian(s).
  - Elementary
    - Parent/guardian(s) will be asked to walk upstairs from the auditorium to our Elementary Exit Doors.
    - Parent/guardian(s) will be asked to wait outside the elementary space (social distancing) with signage. A volunteer will retrieve and escort their child to their parent/guardian(s) outside the room.
      - From there, parents can exit through the office doors.

## E.) Plan your visit

- RSVP for Sunday service by:
  - Filling out this [Form](#)
  - Text "Seats" to (603) 836-8977

*\*Additional information and further updates to this document will be provided at a later date as we progress into the school year.*

## Students

**Health & Safety:** We at RCC are working to provide a safe and secure environment for your children during various Sunday gatherings and weekly online gatherings on Wednesday's (7:00pm-7:30pm). Please [visit our website](#) to learn more about our event gatherings.

### A.) Safety Protocols

- Face Masks
  - Outdoors:
    - If you are within 6ft of someone, please wear a mask.
  - Indoors
    - Required for all (students and adult leaders)
- Social Distancing
  - Outdoors:
    - If you are within 6ft of someone, please wear a mask.
  - Indoors:
    - Required for all (students & adult leaders)

*\*Additional information and further updates will be provided to this document at a later date as we progress into the school year.*

## Volunteering

**Serving families:** Our volunteer team

- a. Expectations
  - **Face Masks are required for all volunteers** while serving indoors and if 6ft social distancing can't be maintained outdoors. (Kids & Students)
  - At least 2 adult volunteers are needed in order to lead ministry with children.
  - Arrival time: 30 minutes before service/gatherings begin.
    - Team prayer huddle(s)

## Staff Contact

- Andrew Fross (RCC Family Minister)
  - Email: [andrew@rccsaalem.com](mailto:andrew@rccsaalem.com)
- Jenny LaCasse (RCC Kids Director)
  - Email: [jenny@rccsaalem.com](mailto:jenny@rccsaalem.com)



## FAQ's

### Frequently Asked Questions: Categories

#### Child Check-in:

1. When should my family arrive on Sunday morning?
  - a. Please arrive **no later than 10 minutes before the start of service** so your child(ren) can be checked-in for Kids service.
2. Where do I “Check-in” my child for Kids service?
  - a. After your family has arrived and completes our RSVP entry process, you will go left (South) towards our **family ministry wall** (opposite direction of the auditorium).

#### Child pick-up:

3. When can I pick up my child?
  - a. **As soon as service ends or during service if needed.** Please visit our **Kids Check-in station** where an adult volunteer can help to answer your questions.

#### Safety protocols:

4. Does my child need to wear a mask?
  - a. If your child is in our Nursery & Preschool rooms, it is **not required**. However, if your child is in our Elementary (Kindergarten-5th Grade) space, **then yes face masks are required**.
5. Are there any “mask free” spaces or “mask break” opportunities for my child?
  - a. **Yes**, we will have designated tables with socially distant seating that have acrylic sneeze shields where your child(ren) can be mask free.

